



HORRINGTON PRIMARY SCHOOL

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July 2019

BEFORE SCHOOL CLUB MANAGER (MONDAY - FRIDAY 7:45 – 9:00 TERM TIME ONLY)

Dear Applicant

Thank you for expressing interest in the above post, please find herewith the Person Specification, Job Description, Application Form and Medical Form. We would appreciate a short covering letter with your application form to outline the experience and skills you are able to offer in support of the role. Please ensure that you also return the health questionnaire with your application and that you include referees that can be contacted by telephone in the first instance.

The interview will be by arrangement. Visits to the school prior to interview are very welcome by appointment. All posts in school are subject to successful references and DBS checks.

Should you have any questions regarding the post or the interview process please contact Rachael Bisgrove using the contact details above.

Yours sincerely

Julie Williams

Headteacher