

HORRINGTON PRIMARY SCHOOL

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Friday 17th July

Dear Parent/ Carer

ORBIT AFTER SCHOOL CARE – AUTUMN TERM

As we outlined in our letter last week, we are planning to start ORBIT After School Care again in September to support our parents who need extended provision due to work commitments. The guidance allows the school to make provision in Key Stage 'bubbles' with small consistent groups. The government recognises that schools may need to build up provision over time.

The Orbit staff, school leaders and governors have now worked through the guidance and the resulting logistical considerations. The plans for September are as follows:

Organisation

To keep group sizes as small and consistent as possible, children attending After School Care provision will be grouped in Key Stage bubbles. For each day after school, there will be a set number of places available in each bubble. Key Stage 1 ORBIT will take place in the Hall and Key Stage 2 ORBIT will take place in Satellite room. When children are playing outside, each bubble will have designated areas on the playground and school field.

The After School Care will follow the same hygiene measures as during the school day (see letters sent out last week for more information).

Booking sessions

There will be two Key Stage 1 booking options: 2:30 – 4:30 or 2:30 – 5:30 and two Key Stage 2 booking options: 3:15 – 4:30 and 3:15 – 5:30

The after school care has an earlier finish than previously to allow for thorough daily cleaning of the rooms and equipment.

Sessions can be booked via SCOPAY (Tucasi). Mrs Stansfield will be updating Tucasi next week with the new ORBIT sessions. We will send an email to let parents know when they can start booking sessions.

All sessions need to be booked in advance and the school will not be able to accommodate requests made via telephone on the day.

If we need to cancel ORBIT at short notice, due to staff absence or unforeseen reasons, we will send a text alert to parents.

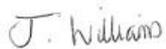
We will be sending out new ORBIT registration forms next week, with updated terms and conditions. These will need to be completed and returned before the start of term using the Horrington parents email address or via post.

Collection arrangements

Children can be collected at 4:30 or 5:30 only. The children will be accompanied by an ORBIT staff member, and will line up on the school field. Parents/ carers will need to wait socially distanced on at the top of the school field. The ORBIT leader will indicate when you need to come forward to collect your child. There will be markings or coned areas as required to support with this.

All of our plans and procedures will be regularly reviewed and we will communicate regularly with parents where changes to the operational running of the school is required.

Kind regards

A handwritten signature in cursive script that reads "J. Williams".

Julie Williams